

August 9, 2021, 7:00 p.m.

Dennis Richardson, Council Vice President, declared a quorum and called the meeting to order. An attendance sheet was made available for non-officers and citizens present. Present besides Dennis were Jo Temple, Council Member; and Mary Richardson, Clerk-Treasurer. Others present were Marvin Hedrick, Marshal, and Paul Sembach, Utility Supervisor and Geoffrey Wesling, Town Attorney. Jon Lykins, Council President, was absent.

Denny led in the Pledge of Allegiance to the Flag.

A motion was made by Jo Temple and seconded by Dennis Richardson to dispense with the reading of the minutes from the July 12, 2021 meeting. Approval was unanimous. There were no amendments.

Mary Richardson and Paul Sembach provided information regarding the large increase in the meter reading software maintenance invoice. Utility Supply Company decreased the invoice by \$500. Mary noted the revised claim list reflects this adjustment. Plus, a Strand invoice was received today for \$1,839.15. A motion was made by Jo Temple and seconded by Dennis Richardson to pay the bills as presented. Approval was unanimous.

General Fund	\$21,184.39	Water Utility Operating Fund	\$8713.01
Motor Vehicle Highway	\$598.84	Sewage Utility Operating Fund	\$3,820.42
Park Fund	\$708.30	Payroll Fund	\$4,981.74
		Total	\$40,006.70

Unfinished Business

Mary reported that OCRA is behind on monitoring projects due to COVID. Mike Kleinpeter told Mary it may be another month or so before OCRA closes the water project.

James West, RLM Engineering, provided an update on water items being purchased from the SRF funds. There is water line location on the purchase list that is not available. A replacement item can be purchased at a later time. Mary stated the final SRF approval letter has been received and she will submit a claim and pay the difference when an invoice is received and Paul signs off that the project is completed.

James West and Jeff Meinders, C&H/M Construction, provided an update on the wastewater project. There is difficulty with the supply chains.

Mary provided sidewalk project update. At the INDOT quarterly meeting she was told there cannot be alternative bidding for the sidewalk construction. IDOT representatives suggested the Town add back some properties to match the revised budget. Mary has requested Marc Rape to provide a budget revision and recommend which properties to add. INDOT also wanted the Stage 3 June date moved to April to allow time to get ADA ramps cleared. Marc said he can complete the Stage 3 portion of the project by April. Marc mentioned there are no ADA ramps in the project. However, Mary has questioned this with him.

Marvin Hedrick provided an update on properties that need to be mowed. Marvin will proceed with process for court filing to remedy blight property.

Mary passed along information from INDOT regarding the railroad grade crossing grant. Mary had reached out to INDOT regarding the 2021 approved grant since 2022 applications are now being accepted. The grant is still going through the State's signature process. The INDOT representative said she is receiving some FY21 grants back soon and ours may be included.

Paul Sembach suggested installing post barricades around the fire hydrant on Durbon St. at the entrance to the new parking lot. Paul has most of the materials. A motion was made by Jo Temple and seconded by Dennis Richardson to authorize Paul to install the posts around the fire hydrant. Approval was unanimous.

Marvin Hedrick proposed the purchase of signage for the new parking lot and for the north/west alley at the north end of town. A motion was made by Jo Temple and seconded by Dennis Richardson to authorize the purchase of a parking lot sign plus two signs for the alley, one stating "Stop Ahead" and the other "Slow Children at Play". Approval was unanimous.

Jo stated that she called Davey and they do not do tree inventories. Mary said she will do further research.

Mary reported that half the American Rescue Plan (ARP) funds were received on July 23, 2021 in the amount of \$26,641.16. The Treasury Department has not yet published the final rules. Mary hopes to receive more information at the AIMS Conference in October. Mary is also hoping \$10,000 can be used toward the wastewater grant. Mary had provided information to the Council about the possibility of using the funds for a broadband readiness grant.

Paul reported that the cemetery culvert maintenance has been partially completed. The culvert still needs to be cleaned out. David Miller will provide a quote. Marvin reported he had taken away the plastic buckets.

The proposed social media ordinance was discussed. Mary said she would revise the draft.

Mary stated she is working on the 2022 budget and has a workshop meeting with the Department of Local Government Finance next week. The public hearing will probably be at the September meeting with the approval at the October meeting. Mary stated the focus is on budgeting for the sidewalk project.

New Business

Marvin discussed the alley obstruction situation on State Street. He has tagged a trailer. A motion was made by Jo Temple and seconded by Dennis Richardson to take necessary corrective action to clear the alley. Approval was unanimous.

Paul Sembach stated that the customers with the internal plumbing leak declined to request a mitigating circumstance request for a water charge adjustment. The Council discussed the current leak ordinance with no action taken.

Mary provided the Council with information regarding the new State statute allowing for virtual attendance. With a recommendations from Mary and Geoff Wesling, the Council did not take any action toward establishing a virtual attendance ordinance.

Reports

Mary provided an update regarding the Eastern Indiana Regional Planning Commission meeting she attended on July 22, 2021. They have been approved for a economic development planning grant. They have a contract with INDOT to conduct traffic counts. Every three years a county will receive a count. Rush and Fayette Counties have received housing studies noting areas for housing development. Mary was told Glenwood was not listed.

There were no Rush County Planning and Zoning meetings in July.

Mary stated that since the Town has just one computer receiving backups, she is requesting documents of importance be sent to her to save. Perhaps, there be a list of items that are updated on her computer annually or if there are revisions. Geoff Wesling agreed that Town files should be backed up on the Town's computer.

Mary suggested the following be sent to her and asked if there were any other documents that would be required for audit or legal purposes.

- H. Wellhead Protection Program (in Word format)
- I. Water Standard Operating Procedures (in Word format)
- J. 2020 Water Audit
- K. Annual Backflow Certifications (I may actually add them to the accounts)
- L. Consumer Confidence Reports for past two years. Mary also suggested those be added to the website as there is a special section of these.

Mary reported that the Town's website representative recommended the Town only retain two years plus the current year agendas and minutes on the website. The Council had no objections.

Marvin Hedrick, Marshal, and Jeff Sherwood, Deputy Marshal, provided their reports of monitoring the north/south alley from Pearl Street to Farm Supply. Both observed kids playing in the alley instead of in property yards. The situation appeared very different than what had been previously reported to the Council. Jeff talked to someone at Farm Supply about a complaint regarding vehicles speeding in the alley. Jeff was told there was someone harassing the Farm Supply customers regarding traffic in the alley.

Marvin noted that Casey Owens who graveled the new parking lot commented that the work performed by David Miller helped the Town save money on the gravel portion of the project.

OTHER BUSINESS

A motion was made by Jo Temple and seconded by Dennis Richardson to adjourn the meeting. Approval was unanimous.

Mary M. Richardson, Clerk-Treasurer