

February 8, 2021, 7:00 p.m.

Jon Lykins, Council President, declared a quorum and called the meeting to order. An attendance sheet was made available for non-officers and citizens present. Present besides Jon were Dennis Richardson, Council Vice President, were Jo Temple, Council Member; and Mary Richardson, Clerk-Treasurer. Others present were Paul Sembach, Utility Supervisor, and Geoffrey Wesling, Town Attorney. Marvin Hedrick, Marshal, was absent.

Jon led in the Pledge of Allegiance to the Flag.

A motion was made by Dennis Richardson and seconded by Jo Temple to dispense with the reading of the minutes from the previous town meeting. Approval was unanimous. There were no amendments.

A motion was made by Dennis Richardson and seconded by Jo Temple to pay the bills as presented. Approval was unanimous.

General Fund	\$8,537.74	Sewage Operating Fund	\$6,925.73
Park Fund	\$101.50	Water Construction in Process-OCRA	\$7,895.45
Water Utility Operating Fund	\$8,284.70	Payroll Fund	\$4,715.07
		Total	\$36,460.19

Unfinished Business

Mary reported that OCRA reimbursed the water utility \$7,895.45 from the grant proceeds. There is still \$24,594.27 remaining in SRF funds that can be spent on the project.

After Mike Meyer, RLM Engineering, presented a list of items needed for the water project, a motion was made by Dennis Richardson and seconded by Jon Lykins to authorize the purchase of these items, including a utility vehicle, for submission to SRF. Approval was unanimous.

Paul Sembach reported that the water agreed order was closed by IDEM on January 21, 2021.

Mary reported that the two claims from RLM Engineering that was approved at the January 2021 meeting have not been submitted to OCRA. No payments are approved by OCRA until the bids have been accepted.

Mike Meyer, RLM Engineering, presented the Council with the bids received at the February 4, 2021 meeting for the wastewater project.

Mary discussed her conversation with Mike Kleinpeter regarding the additional funding needed for the wastewater project based on the bids from the re-bidding exceeding the project budget. Mary provided the Council with a recap of the reasons she gave Mike Kleinpeter as to why additional funds for the project is needed. Mike Kleinpeter made a request to OCRA and they have scheduled a meeting on February 23, 2021 to discuss the situation. OCRA has not increased grants before but they are willing to address the situation.

The Council and Town Attorney discussed project shortfall which includes the \$18,000 cost for the engineering re-design.

Mary provided the Council with recommendations from Mike Kleinpeter. The Council agreed to take the wastewater project bids under advisement and per the bid specifications the bids are good for 60 days while The Council and Clerk-Treasurer figure out the funding. A motion was made by Dennis Richardson and seconded by Jo Temple to pay any additional costs for the wastewater project from the wastewater operating account to cover the additional match from OCRA or to pay the entire excess amount if OCRA does not agree to additional funding. Motion unanimously approved.

Mary reported on the quarterly meeting with INDOT regarding the sidewalk grant. After the meeting, Mary contacted Marc Rape, Strand Engineering regarding INDOT concerns. Mary then responded back to INDOT that Marc said he will submit the Stage 2 plans that week. He will also submit the ADA drawings to the Committee. He said there is not much needed for the ADA as some ramps were upgraded with the street project. Marc has the construction costs and will submit them. Marc said they have identified the people for the right a ways so can have this completed by May 1. I stressed that meeting this deadline is critical as you need to complete the PO by then to protect our funding.

The following week, INDOT contacted Marc to find out when they could expect the LID Letter so the Town's construction funding can be secured by May 1, 2021. Mark responded on February 3, 2021 with an apology for not getting the revised right of way plans and a new right of way estimate submitted last week. He was focused on getting another project through the RFC last week and then a PFC this week. Marc said he would review and submit the documents that week, add the revised proposed right of way and then develop a new summary of the right of way fees. All documents would be submitted by February 12, 2021.

Jon Lykins said he will contact an excavating company this week regarding the replacement of the culvert on Cemetery Street.

Mary updated the Council on the warning siren installation. She contacted Craig Custer on February 1, 2021 and was told they are waiting on parts and the installation would be finished within two weeks.

The Council discussed that the Town's insurance now includes the tower and siren.

Geoffrey Wesling discussed obtaining the Town's deed for the property at 206 N. Durbon. The previous owner's redemption period has passed. After discussion relating to vacating the alley adjacent to this property, a motion was made by Jo Temple and seconded by Dennis Richardson to obtain a survey of the property. Approval was unanimous.

The Council discussed demolishing the house at 206 N Durbon. The discussion was tabled until the next meeting. Denny said he will contact the insurance agent to obtain liability insurance for the property. Duke Energy will be contacted to remove the electric.

The Comprehensive Plan Review has been tabled and updates will be considered over the next few months.

New Business

The Council discussed water mains that go through properties that may require town easements for maintenance access. Mary Richardson stated they provided the Town with an easement years ago with a clause that anything tore up in maintenance would need to be repaired and/or replaced. But she has not been able to find the document at the courthouse. Paul said he does not believe there are any other situations that would require an easement.

Reports

Mary reported on her attendance at the Eastern Indiana Regional Planning Commission's meeting on January 27, 2021. The Town of Glenwood is a member based on Rush and Fayette Counties paying membership dues. The Town does not pay dues.

The speaker at the Regional Planning meeting was from Purdue and provided information on the importance of traffic counts. This can help with road grants. The Commission has purchased some traffic counters. They are using them in rural areas now but are open to letting Towns use them in the future. The cost would probably be less than hiring an outside firm.

Rushville's broadband survey was discussed at the Regional Planning meeting. Carol Yeend was one of the organizers. I questioned that we were aware of several people completing the survey but it did not appear that there were many included in the totals. Carol said they turned in all the surveys even the ones from the Fayette County side of Glenwood but she was not sure the company considered them. Fayette County is preparing to obtain surveys. I asked that we be kept in the loop of the process. Mary provided the Council with the results from Rush County.

Geoffrey Wesling noted that this year's push for the Rush County Area Plan Commission will be solar energy.

Denny discussed recent issues with the Frontier internet. Denny has contacted other providers which are more costly than Frontier or the provider does not want to enter into Glenwood. Mary said she contacted Frontier and was told the recent outages were from different issues. Also, Mary was told that Glenwood is in an overlap of multiple internet groups so is subject to the issues from more than one group.

Mary reported on estimated census results of 236. This is down from 250 in 2010 at 5% and 313 in 2000 at 20%. The Town has lost 25% of the citizens in 20 years.

Mary said the Census Bureau is requesting that the Town complete the Boundary Survey to ensure all the properties are being considered. Mary requested that someone complete the survey which can be done online. Jo Temple said she would complete the survey.

Mary presented the Council with pens that can be purchased for 99 cents. Council took no action at this time.

Mary stated she had some recommendations for the Utility Superintendent's tracking report. She will provide those to Paul.

Also, Mary reported that the Utility Superintendent was off 12 days for COVID and the government requires she report the pay separately on the W-2. This used 12 days of the 15 PTO days this year. The Town does not have any short-term salary plan, just the 15 days per year. Elected officers are under the State's statutes and get paid until their term is terminated.

Mary expressed her concern that her father-in-law's horseshoeing kit and a silver punch bowl have been lost since the town hall's remodeling early last year. She requested the Fire Department be contacted to determine if the items were accidentally in the items they were storing at town hall.

Jeff Sherwood, Deputy Marshal, stated that Marvin will be gone a few weeks.

Paul Sembach's written report was received by the Council.

OTHER BUSINESS

A motion was made by Dennis Richardson and seconded by Jon Lykins to adjourn the meeting. Approval was unanimous.

Mary M. Richardson, Clerk-Treasurer