

November 8, 2021, 7:00 p.m.

Jon Lykins, Council President, declared a quorum and called the council meeting to order. An attendance sheet was made available for non-officers and citizens present. Present besides Jon were Dennis Richardson, Council Vice President; Jo Temple, Council Member, and Mary Richardson, Clerk-Treasurer. Others present were Marvin Hedrick, Marshal, and Paul Sembach, Utility Supervisor. Geoffrey Wesling, Town Attorney, was absent.

Jon led in the Pledge of Allegiance to the Flag.

A motion was made by Jo Temple and seconded by Jon Lykins to dispense with the reading of the minutes from the September 13, 2021 meeting. Approval was unanimous. There were no amendments.

A motion was made by Jo Temple and seconded by Jon Lykins to approve the claims as. Approval was unanimous.

General Fund	\$10,227.10	Sewage Utility Operating Fund	\$5,731.83
Motor Vehicle Highway	\$261.29	Payroll Fund	\$4,820.80
Park Fund	\$106.53	Total	\$29,459.59
Water Utility Operating Fund	\$8,262.04		

Special Presentation

Thomas Barclay, Commonwealth Engineers, provided information regarding their company. Thomas shared information from a visit to the water plant. Thomas and Jeff Fish met with Denny Richardson and Paul Sembach where they provided recommendations for the water operations. Details were provided to the Council. Denny commented on the meeting and recommendations.

Thomas and Wayne Bailey met with Mary Richardson. Thomas explained a \$30,000 USDA water quality study grant that is available. ARP funds can be used for the Town's \$10,000 match. However, based on the Town's population, being low-moderate income, and having recent water quality issues, the \$10,000 match might be waived.

A motion was made by Dennis Richardson and seconded by Jo Temple to pursue applying for the grant with Commonwealth's assistance and authorized Mary Richardson to gather all documentation, submit the application, and be the authorized signer for the grant. The Council retains the right to cancel the application process. Approval was unanimous. Mary stated documents are needed from Paul to provide to Commonwealth. Some documents required are three to five years of monthly IDEM reports and the Agreed Order reports. There are other documents that will be required.

Unfinished Business

Paul Sembach's report provided and update regarding the items being installed as part of the water project. Items ordered have not been received. A claim will be filed with the State Revolving Loan Fund for most of the items with the remainder paid by the water funds.

Mary said she was questioned by Mike Kleinpeter regarding the status of the wastewater project. She reached out to Richard Morin, RLM Engineering for an update. The project is close to being completed. The material delivery time had delayed some items but they have been received and are being installed. The Contractor indicated that the items should be installed and ready for operation by November 18 which is the substantial completion date. A field meeting will be scheduled soon to go over punch list items and finalize the project.

Mary provided the Council with an update regarding the sidewalk project. Marc Rape, Strand Engineering, plans to attend the December meeting. Marc has rerun construction numbers and it might be possible to add back some parcels that were removed from the project. Marc recommends that they proceed with the legal descriptions and parcel plats for those parcels now, so that they are on the same schedule as the others. They won't have the full picture until we get the appraisal values back, but he feels like they estimated them pretty high to make sure there were no surprises. If they wait until they get the appraisals back, it might be too late to get the parcels added back in. A motion was made by Jo Temple and seconded by Jon Lykins to consider the legal descriptions and appraisal process. Marc had also provided an overall update:

- The revised environmental document is at the INDOT Central Office for review - it should be returned soon
- the parcel plats and legal descriptions written for the parcels that were not removed
- Our subconsultant will be starting the Appraisal Problem Analysis (APA) this month (that is the first step in the appraisal process)
- Once the APAs are completed, we have a different subconsultant on board to provide the appraisals, which will then need the Council's approval.

Also, Mary stated that Thomas and Wayne from Commonwealth stated other towns with 100 years old sidewalk rights-of-way not recorded have been able to correct the situation. Mary passed along an attorney's information to Geoffrey Wesling.

Marvin Hedrick stated he will meet with Geoffrey Wesling and Chuck Jenkins to move forward with the blight building situation.

The Council discussed a platted alley on SR 44. The Council did not take any action for the Town to maintain this alley.

Mary reported that she has refiled the INDOT railroad crossing grant claim and is waiting for reimbursement.

Jo discussed the tree inventory proposal from Davey Resource Group. A motion was made by Dennis Richardson and seconded by Jon Lykins to approve an inventory review at \$110 per hour. Approval was unanimous. Jo will contact Davey for an inventory in the spring.

The Council reviewed the American Rescue Plan survey draft provided by Greg Beumer, Kleinpeter Consulting Group. Mary recommended adding a question relating to the water quality study. A motion was made by Dennis Richardson and seconded by Jon Lykins to approve the survey with the water quality study added. Approval was unanimous.

The Council discussed providing premium pay to essential workers. Mary recommended waiting until the ordinance is developed that lists the proposed uses for the ARP funds.

Mary said after the Eastern Indiana Regional Planning Commission meeting on October 28, she followed up with Cory Knipp, Broadband/Digital Inclusion Coordinator for EIRPC. Cory said that Carole Yeend, Rush County Broadband Taskforce, stated that Glenwood is involved in the Rush County Digital Inclusion Plans. Carole is open to more input. Denny said he will follow up. Mary said Farm Bureau has speed tests and where individuals can sign up with the state, but she recommends following up with Rush County before pursuing the Farm Bureau information.

New Business

The Council discussed the process for changing the town elections to even years. Mary had provided the requirement at the August 2020 meeting. Information had been received that the Town could be included in the 2022 election. Mary had contacted an attorney at the State's Election office and confirmed that nothing had changed and there is no other option but to continue with the 2023 election but change the terms to one or three years. Someone had contacted the Rush County Clerk who obtained the same information from the State Election office. The Council will consider an ordinance in January 2022.

The Council decided to wait until February 2022 to work on the comprehensive plan revision.

The Council considered a request from the Park Board for new flooring for the Community Center's kitchen and two restrooms. Jo Temple expressed concern about spending the money on this at this time. The Center's rentals are down and she has received cancellations. She requested the flooring be addressed again in the spring. The Council took no action.

The Council discussed the upcoming community supper on December 2, 2021. Marvin Hedrick provided information regarding Santa and Mrs. Claus. A motion was made by Jo Temple and seconded by Jon Lykins to hire the couple for the supper at a cost of \$75.00. Approval was unanimous.

The Council discussed the need for a new light at the parking lot across from the Community Center. A motion was made by Dennis Richardson and seconded by Jo Temple to obtain a new light for the lot. Approval was unanimous. Denny will follow up. Paul and Jack will rearrange the parking lot signs to be more visible.

It was noted that the flag pole light needs replaced. A motion was made by Dennis Richardson and seconded by Jon Lykins to authorize Paul Sembach to purchase and replace the light. Approval was unanimous.

Reports

Jon Lykins announced that he is retiring from the Council effective January 1, 2022. He expressed that it has been a pleasure to work with everyone. Mary noted that Jon has been on the Town Council since May 2007.

Marvin Hedrick gave his formal resignation as Town Marshal effective December 31, 2021. This has been something he has been working toward.

Denny said the vendor has reduced the cost of fixing the pot holes by \$300. He will contact them to make the repairs.

Mary reported on the Eastern Indiana Regional Planning Commission meeting she attended in Richmond on October 28. There were two presentations covering economic development and broadband. Times have changed to where jobs are following people instead of people following the jobs.

Marvin stated he will be tagging a vehicle on SR 44.

Mary reported that the Rush County Area Planning Commission continues to work on the ordinance revisions.

Mary requested an update of the approved drivers for the insurance renewal.

Mary received documentation from Rush County Stone Company that prices will be increasing.

Mary stated the State Board of Accounts will be starting an audit for the 2019 and 2020 years.

Paul Sembach commented on the written report provided to the Council.

Other Business

A motion was made by Dennis Richardson and seconded by Jo Temple to adjourn the meeting. Approval was unanimous.

Mary M. Richardson, Clerk-Treasurer